
E-Filing System User Guide



National Labor Relations Board
Office of the Chief Information Officer
February 21, 2020

Table of Contents

| | |
|--|-----------|
| 1. Introduction..... | 1 |
| 1.1. Purpose | 1 |
| 2. E-File..... | 1 |
| 2.1. Browser Compatibility | 1 |
| 2.2. Terms and Conditions | 1 |
| 2.3. Contact Information | 2 |
| 2.3.1. Existing Account | 2 |
| 2.3.1.1. Forgot Account Number | 5 |
| 2.3.2. Validate Existing MAP Account..... | 8 |
| 2.3.3. New User | 9 |
| 2.4. Case Information | 10 |
| 2.5. Choose & Upload Document..... | 12 |
| 2.5.1. Extension of Time Request | 17 |
| 2.6. Review | 19 |
| 3. Integration with My Account Portal (MAP) | 22 |

1. Introduction

1.1. Purpose

The E-Filing process, which has been integrated with My Account Portal (MAP), allows users to e-file documents to specific cases and inquiries using their MAP credentials or as a new user.

2. E-File

2.1. Browser Compatibility

The E-Filing application is compatible with the following Internet browsers. However, Google Chrome is the preferred browser.

- Google Chrome
- Internet Explorer 11
- Microsoft Edge

2.2. Terms and Conditions

1. The first page you will see each time you access the E-File application is the Terms and Conditions page. Once reviewed, click on ***“I Accept”***.



NATIONAL LABOR RELATIONS BOARD

Welcome to NLRB E-Filing

Need Help ? ▾



Terms & Conditions



Contact Information



Case Information



Choose & Upload
Document



Review

NLRB E-Filing Terms and Conditions

E-File Terms and Conditions

The National Labor Relations Board requires that all documents in unfair labor practice and representation cases be E-Filed with the Board's Office of Executive Secretary or the Division of Judges. Parties or other persons are strongly encouraged to E-File documents in unfair labor practice and representation cases with the General Counsel's offices (Office of Appeals or the Regional Offices).

E-FILINGS SHOULD NOT CONTAIN "SENSITIVE PERSONALLY IDENTIFIABLE INFORMATION" (SPII) THAT IS NOT ESSENTIAL TO THE MATTER AT ISSUE

Please redact or remove any non-essential sensitive personally identifiable information before uploading an E- Filing. Examples of documents that may contain SPII include payroll records, medical records, bank statements, tax records, etc. If you believe you must file documents with the Agency that contain unredacted sensitive personally identifiable information, you must indicate during the E-filing process that the document contains SPII and check the box next to the type of SPII it contains. Where evidence submitted electronically is not in native format due to redactions of SPII, it should be submitted in a manner that retains the essential functionality of the native format (i.e., in a machine-readable and searchable electronic format).

SPII is an individual's name **in combination with** one or more of the following:

WARNING:

You are accessing a U.S. Government information system. You understand and consent to the following: you may access this information system for authorized use only; you have no reasonable expectation of privacy regarding any communication of data transiting or stored on this information system; at any time and for lawful Government purpose, the Government may monitor, intercept, and search and seize any communication or data transiting or stored on this information system; and any communications or data transiting or stored on this information system may be disclosed or used for any lawful Government purpose.

By Clicking "I Accept", you agree to abide by NLRB's E-Filing Terms and Conditions.


I Accept

2.3. Contact Information

There are four scenarios associated with the Contact Information page: user has an existing account and signs in (2.3.1), user has an existing account, but has forgotten the account number (2.3.1.1), user is not sure whether they have an account (2.3.2) or user proceeds without signing in (2.3.3).





2.3.1. Existing Account

1. If you already have a MAP account, click on the **"Sign In"** button, which will navigate you to the login.gov portal.



NATIONAL LABOR
RELATIONS BOARD

Find Your Regional Office | Directory | 1-844-762-NLRB | Español



Welcome to NLRB E-Filing

Need Help ?

Terms & Conditions

Contact Information

Case Information

Choose & Upload Document

Review

To E-File without creating an account, please fill out the Contact Information and click **Continue as Guest**.

To create an account with the NLRB that will automatically populate your Contact Information and allow you to follow the case(s):

1. First, click **Sign In**, below, to sign into login.gov. You will have to create a login.gov account the first time, if you don't already have one.
2. Next, validate your NLRB account by providing the case number, inquiry number or NLRB account number (found in any previous E-Filing confirmation email) along with the party's/attorney's email address on the case, inquiry or account.

Sign In

Contact Information

First Name*

Middle Name or Initial

Last Name*

E-Mail*

Confirm E-Mail*

Additional E-mails ⓘ

Address 1*

Address 2

City*

State*

Select State

Zip*

Telephone*

Extension

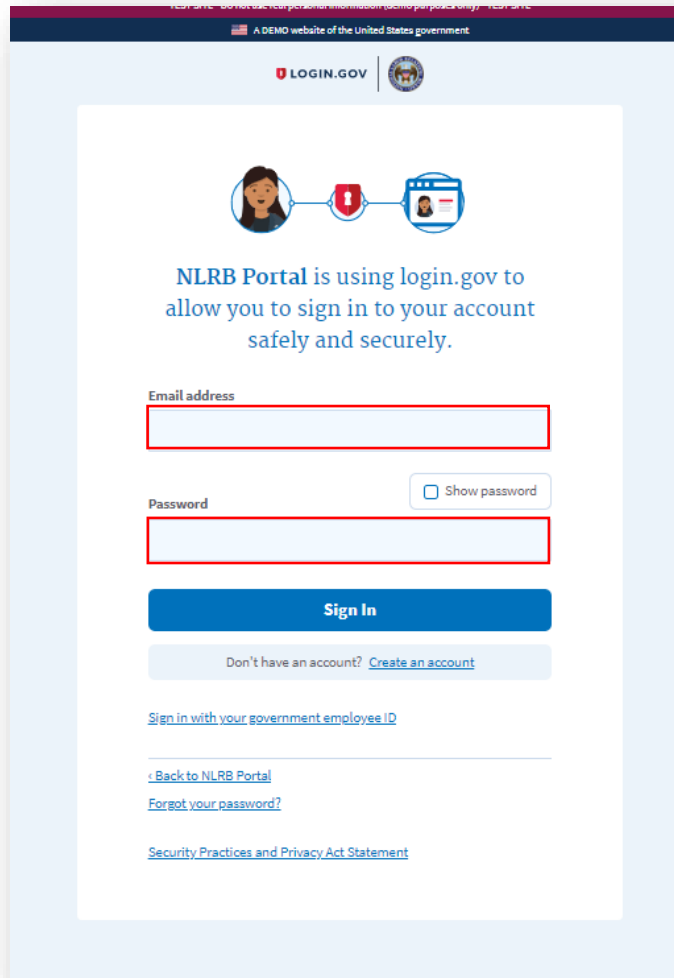
Additional Phone

Fax

Continue as Guest

Note: If the system times out, the application will redirect you back to the Terms and Conditions page.

2. To sign in, first log in to login.gov by providing your login.gov credentials: ***“Email address”*** and ***“Password”***. Once complete click ***“Sign In”***.



The screenshot shows the NLRB Portal login interface. At the top, there is a header with the text "A DEMO website of the United States government" and the "LOGIN.GOV" logo. Below the header, there is a central white box containing the login form. The form includes a diagram of a person connected to a shield and a computer icon. The text reads: "NLRB Portal is using login.gov to allow you to sign in to your account safely and securely." The form has two input fields: "Email address" and "Password". The "Password" field has a "Show password" checkbox. Below the input fields is a blue "Sign In" button. Under the button, there is a link: "Don't have an account? [Create an account](#)". At the bottom of the form, there are three links: "Sign in with your government employee ID", "Back to NLRB Portal", "Forgot your password?", and "Security Practices and Privacy Act Statement".

3. To validate your MAP account, enter the ***“NLRB Account Number”*** and the designated ***“Party/Attorney E-mail Associated with the Account”***. The account number is provided in the email confirmation received after E-Filing to a case or inquiry. If you are a paralegal or administrative person filing at the direction of a party or attorney, you will enter the email address for the party or attorney associated with the case. If you do not know the account number, follow the instruction in the Forgot Account Number section, below.
4. Verify the Google Captcha and click ***“Continue”***.

Account Validation

Please enter your account number. An account number is a unique identifier that is provided to you by NLRB. It associates you with a list of all the cases in which you are a participant.

NLRB Account Number*

[Forgot Account Number?](#)

Enter NLRB Account Number

Sample Account Number: 1-243149257 or 1-24414-196061

Party/Attorney E-Mail Associated with the Account*

Party/Attorney E-Mail Associated with the Account

If you are filing at the direction of a party/attorney, please enter the party's/attorney's email address associated with the Account

☐ I'm not a robot



For help locating your account number, please refer to the FAQ section [here](#).

Continue

2.3.1.1. **Forgot Account Number**

This functionality has been provided for users to request the account number in case they have either misplaced or forgotten it.

1. Click on ***“Forgot Account Number?”***



Login



Terms & Conditions



Validation



Dashboard

Account Validation

Please enter your account number. An account number is a unique identifier that is provided to you by NLRB. It associates you with a list of all the cases in which you are a participant.

NLRB Account Number*

[Forgot Account Number?](#)

Sample Account Number: 1-243149257 or 1-24414-196061

Party/Attorney E-Mail Associated with the Account*

If you are filing at the direction of a party/attorney, please enter the party's/attorney's email address associated with the Account



I'm not a robot



reCAPTCHA
[Privacy](#) - [Terms](#)

For help locating your account number, please refer to the FAQ section [here](#).

Continue

2. Provide both the “*NLRB Case or Inquiry Number*” AND the “*Party/Attorney E-Mail Associated with the Case*”.

The screenshot shows a navigation bar at the top with four icons: a person for 'Login', a document for 'Terms & Conditions', a person with a checkmark for 'Validation' (which is highlighted in blue), and a dashboard icon for 'Dashboard'. Below the navigation bar is a white box with a blue border. Inside the box, the title 'Find Your Account Number' is centered in blue. Below the title, a paragraph reads: 'Please enter both your case or inquiry number **AND** the email associated with the Case or Inquiry. We will send the Account Number to the associated email below.' There are two red-outlined input fields. The first is labeled 'NLRB Case or Inquiry Number*' and contains the placeholder text 'Enter NLRB Case or Inquiry Number'. Below this field, two sample numbers are listed: 'Sample Case Number: 01-CA-000000' and 'Sample Inquiry Number: 1-1234567890'. The second red-outlined input field is labeled 'Party/Attorney E-Mail Associated with the Case*' and contains the placeholder text 'Party/Attorney E-Mail Associated with the Case'. Below this field, a small note reads: 'If you are filing at the direction of a party/attorney, please enter the party's/attorney's email address associated with the Case'. At the bottom center of the white box is a grey button with the text 'Continue'.

Find Your Account Number

Please enter both your case or inquiry number **AND** the email associated with the Case or Inquiry. We will send the Account Number to the associated email below.

NLRB Case or Inquiry Number*

Enter NLRB Case or Inquiry Number

Sample Case Number: 01-CA-000000
Sample Inquiry Number: 1-1234567890

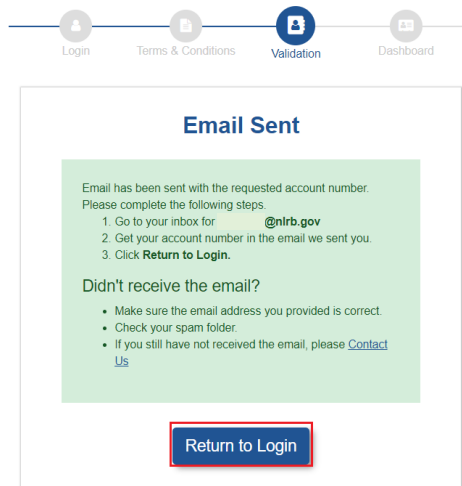
Party/Attorney E-Mail Associated with the Case*

Party/Attorney E-Mail Associated with the Case

If you are filing at the direction of a party/attorney, please enter the party's/attorney's email address associated with the Case

Continue

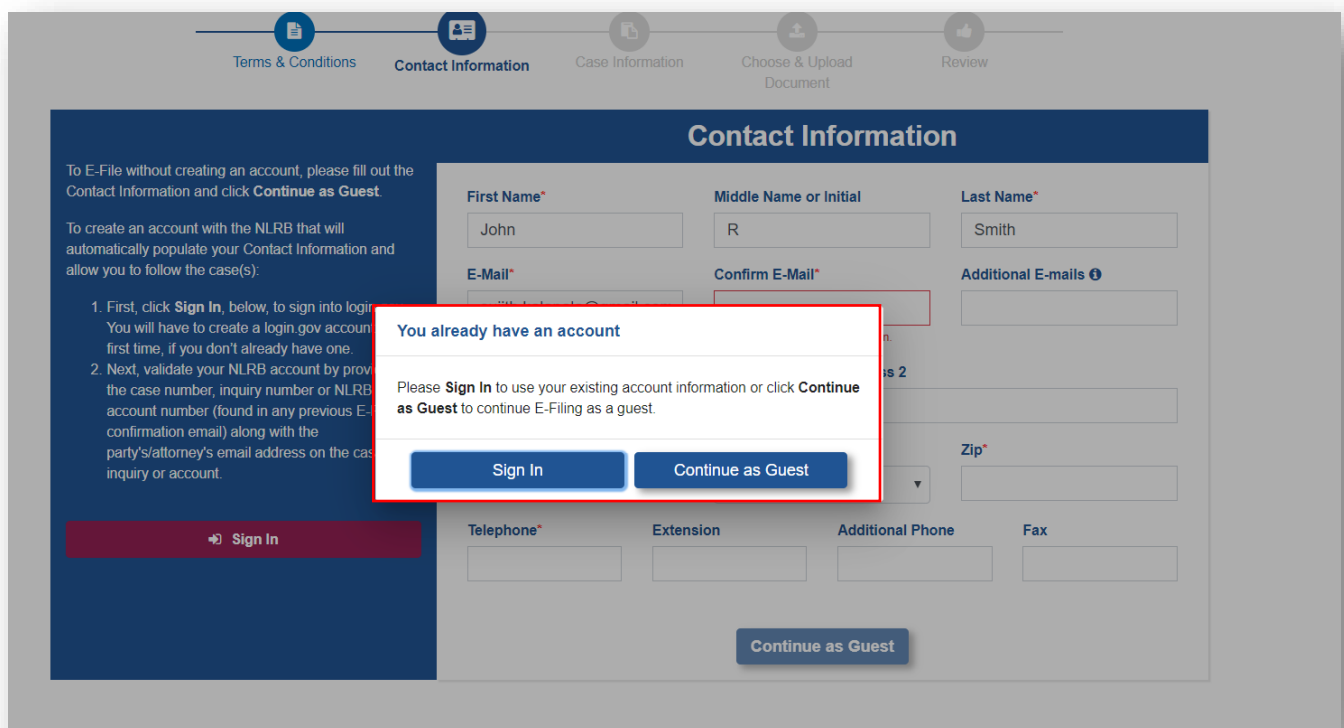
3. Click “*Continue*” to have the system send the applicable party an email with their account number. If the provided email cannot be validated as a party on the case, the email notification will indicate that instead.
4. Click “**Return to Login**” once you have received the Account Number, which will navigate you back to the Account Validation screen.



5. Once successfully logged in, the Case Information screen will display. Proceed to Section 2.4.

2.3.2. Validate Existing MAP Account

1. Enter the email address in the “*E-Mail*” field and then move out of the field.
2. If the email exists in the system, a pop-up notification will notify you that the email or account already exists. You will be given the option to “*Sign In*” or “*Continue as Guest*”.



Note: When you sign in your Contact Information will be auto-populated on the form.

2.3.3. New User

1. If you are a new user or would like to proceed as a guest without signing in, after accepting the Terms and Conditions, fill out the Contact Information. Once filled, click on ***“Continue as Guest”***.

The screenshot shows the NLRB E-Filing website interface. At the top is a blue header with the NLRB logo and navigation links. Below the header is a dark grey bar with the text 'Welcome to NLRB E-Filing' and a 'Need Help?' link. A progress bar with five steps is visible: 'Terms & Conditions', 'Contact Information' (the current step), 'Case Information', 'Choose & Upload Document', and 'Review'. The main content area is titled 'Contact Information'. On the left, there is instructional text and a 'Sign In' button. On the right, there is a form with various input fields, some marked with a red asterisk to indicate they are required. A 'Continue as Guest' button is at the bottom right of the form.

NATIONAL LABOR RELATIONS BOARD

Welcome to NLRB E-Filing

Find Your Regional Office | Directory | 1-844-762-NLRB | Español

Terms & Conditions | **Contact Information** | Case Information | Choose & Upload Document | Review

Contact Information

To E-File without creating an account, please fill out the Contact Information and click **Continue as Guest**.

To create an account with the NLRB that will automatically populate your Contact Information and allow you to follow the case(s):

1. First, click **Sign In**, below, to sign into login.gov. You will have to create a login.gov account the first time, if you don't already have one.
2. Next, validate your NLRB account by providing the case number, inquiry number or NLRB account number (found in any previous E-Filing confirmation email) along with the party's/attorney's email address on the case, inquiry or account.

Sign In

First Name* **Middle Name or Initial** **Last Name***

E-Mail* **Confirm E-Mail*** **Additional E-mails ⓘ**

Address 1* **Address 2**

City* **State*** **Zip***

Telephone* **Extension** **Additional Phone** **Fax**

Continue as Guest

Note: All fields with a red asterisk * are required to be filled in before proceeding to the next page.

2.4. Case Information

1. Enter the “*Case/Inquiry Number*” to which you want to E-File. Once entered, click on “*Search*”

The screenshot displays the NLRB E-Filing system interface. At the top, the NLRB logo and name are visible, along with navigation links for regional offices, directory, and contact information. A banner below the header reads "Welcome to NLRB E-Filing" and includes a "Need Help?" link. A progress bar indicates the current step is "Case Information", with other steps being "Terms & Conditions", "Contact Information", "Choose & Upload Document", and "Review".

The "Case Information" section contains a text input field labeled "Case / Inquiry Number" with a red border. Below the field is a "Search" button. To the left of the input field, a blue box provides instructions on the required format for the Case Number (XX-XX-XXXXXX) and Inquiry Number (1-XXXXXXXXXX or 1-XXXXXXXXXX). It also states that the E-Filing system does not provide service of E-Filed documents on other parties to the case and advises users to make a note of the confirmation number at the end of the process.

To the right of the input field, a blue box displays the "Contact Information" of the logged-in user: John Smith, 1001, Chicken Coop, STE 302, Rockville, VA, with an email address of rporter@nlrb.gov. An orange callout box points to this information with the text: "Notice: Contact Information of logged in user is provided."

Sample Case Number: 01-CA-000000; Inquiry Number: 1-1234567890

-
2. If the case/inquiry is found in the system, the case/inquiry number, name and related cases will display, as shown below.

NATIONAL LABOR RELATIONS BOARD

Welcome to NLRB E-Filing

Find Your Regional Office | Directory | 1-844-762-NLRB | Español

Terms & Conditions | Contact Information | **Case Information** | Choose & Upload Document | Review

Case/Inquiry Information

A case or inquiry number is required to E-File any document. A Case Number must be in the format of XX-XX-XXXXXX. An Inquiry Number must be in the format of "1-XXXXXXXX" or "1-XXXXXXXXXX". In matters involving multiple cases that have been consolidated, please use the lead (lowest) case number to file your document. This will ensure that your document is filed in all the related cases. If you want to file your document in fewer than all of the related cases, or in multiple cases that are not related, you must file the document separately in each individual case.

E-FILING DOES NOT PROVIDE E-SERVICE

Please note that the NLRB's E-Filing system does not provide service of E-Filed documents on other parties to the case. You are not required to submit multiple copies of the documents you file electronically, but you are responsible for serving the other parties to the case.

BE SURE TO MAKE A NOTE OF THE CONFIRMATION NUMBER AT THE END OF THE E-FILING PROCESS

Case/Inquiry Information

Case / Inquiry Number

25-CB-009523

Sample Case Number: 01-CA-000000; Inquiry Number: 1-1234567890

Case Found

Case/Inquiry Number: 25-CB-009523

Case Name: UNITED AUTO WORKERS (NAVISTAR, INC.)

Related Cases: 25-CB-009408(Closed)
25-CB-009413(Closed)
and 282 more...

Role or the role which you are a representative: Select Role

Office you want to E-File with: Select Office

Next

Contact Information

John Smith,
1001, Chicken Coop, STE 302,
Rockville, VA,
E-mail: rporter@nlr.gov

-
-
3. Select the role or the role for which you are a representative from the drop down, as shown above.
4. Select the office you want to E-File with from the drop down, as shown above.
5. Once complete, click **“Next”**.

2.5. Choose & Upload Document

1. Select the type of document you are E-Filing or to which you are E-Filing a response. Once selected, click on “***Proceed to Upload***”. If you are requesting an extension of time to submit documents, click on “***Extension of Time Request***” and refer to Section 2.5.1.

Welcome to NLRB E-Filing

Need Help ? ▾

Terms & Conditions

Contact Information

Case Information

Choose & Upload Document

Review

Select the type of document you are E-Filing or to which you are E-Filing a response.

Amended Charge

Answer to Complaint or Compliance Specification ⓘ

Briefs ⓘ

Deferral Status Check Response

Disclaimer of Interest ⓘ

Extension of Time Request ⓘ

Motion ⓘ

Notice of Appearance ⓘ

Petition to Revoke a Subpoena ⓘ

Position Statement ⓘ

Request to Proceed ⓘ

Service Documents ⓘ

Settlement Agreement ⓘ

Withdrawal Request ⓘ

Affidavit

Evidence ⓘ

Letter ⓘ

Other

Questionnaire ⓘ

Proceed to Upload

Notice:
Case/Inquiry
Information
user entered
is provided

Contact Information

John Smith,
1001 Main St, Rockville, MD 25123
Ph: (301) 555-1234
E-mail: testnxgen@gmail.com

Case/Inquiry Information

Case/Inquiry #: 25-CB-009523
Case/Inquiry Name: UNITED AUTO
WORKERS (NAVISTAR, INC.)
Role: Charging Party
Office: Region

2. If the document you are uploading contains Sensitive Personally Identifiable Information (SPII), indicate the SPII the document contains by checking the appropriate box(es), as shown below.

Welcome to NLRB E-Filing

Need Help ?

Terms & Conditions

Contact Information

Case Information

Choose & Upload Document

Review

Does this document contain SPII ?

The NLRB, per the E-Filing Terms, discourages the uploading of documents that contain Sensitive Personally Identifiable Information (SPII) unless the SPII is essential to the matter at issue. SPII is defined as a document that contains a person's name PLUS one or more of the following. (If your document does not contain any SPII, you may disregard Step 1 and continue to Step 2.) Which, if any, SPII does this document contain?

Person's Name PLUS

☐ Date of Birth

☐ Social Security Number

☐ Driver's License Number

☐ Financial Account Number

☐ Credit or Debit Card Number

Does the document Contain Information Covered by a Protective Order or Placed Under Seal?

E-FILINGS CONTAINING INFORMATION COVERED BY A PROTECTIVE ORDER OR "UNDER SEAL" MUST BE DESIGNATED

The NLRB, Per the E-Filing terms and conditions, if you are uploading an E-Filing that contains information (such as documents, testimony or other information) that may not be released to the public because the information is covered by a protective order, or has been placed "under seal," then you must indicate so now.

☐ Information Covered by a Protective Order or Placed Under Seal

Upload Documents

File Type (Accepted file types for upload - .txt, .doc, .docx, .pdf, .xls, .xlsx, .csv, .wav, .mp3, .mp4, .jpg, .jpeg, .png)

No file chosen

Choose File

Upload

(Max Upload File Size is 100MB)

Add More Documents

Proceed to Review

Contact Information

John Smith,
1001, Chicken Coop, STE 302,
Rockville, VA,
E-mail: rporter@nlrb.gov

Case/Inquiry Information

Case/Inquiry #: 25-CB-009523
Case/Inquiry Name: UNITED AUTO
WORKERS (NAVISTAR, INC.)
Role: Court
Office: Division of Judges

3. If the document you are uploading contains information covered by a Protective Order or Placed Under Seal, select the associated checkbox, as shown below.

Welcome to NLRB E-Filing
Need Help ?

Terms & Conditions

Contact Information

Case Information

Choose & Upload Document

Review

Does this document contain SPII ?

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Person's Name PLUS

☐ Date of Birth
☐ Social Security Number
☐ Driver's License Number
☐ Financial Account Number
☐ Credit or Debit Card Number

Does the document Contain Information Covered by a Protective Order or Placed Under Seal?

E-FILINGS CONTAINING INFORMATION COVERED BY A PROTECTIVE ORDER OR "UNDER SEAL" MUST BE DESIGNATED

The NLRB, Per the E-Filing terms and conditions, if you are uploading an E-Filing that contains information (such as documents, testimony or other information) that may not be released to the public because the information is covered by a protective order, or has been placed "under seal," then you must indicate so now.

☐ Information Covered by a Protective Order or Placed Under Seal

Upload Documents

File Type (Accepted file types for upload - .txt, .doc, .docx, .pdf, .xls, .xlsx, .csv, .wav, .mp3, .mp4, .jpg, .jpeg, .png)

No file chosen

Choose File

Upload

(Max Upload File Size is 100MB)

Add More Documents

Proceed to Review

Contact Information

John Smith,
1001, Chicken Coop, STE 302,
Rockville, VA,
E-mail: rporter@nlrb.gov

Case/Inquiry Information

Case/Inquiry #: 25-CB-009523
Case/Inquiry Name: UNITED AUTO WORKERS (NAVISTAR, INC.)
Role: Court
Office: Division of Judges

- Select the document to upload by clicking ***“Choose File”***. After selecting the file, click ***“Upload”***.

Welcome to NLRB E-Filing

Need Help ?

Terms & Conditions

Contact Information

Case Information

Choose & Upload Document

Review

Does this document contain SPII ?

The NLRB, per the E-Filing Terms, discourages the uploading of documents that contain Sensitive Personally Identifiable Information (SPII) unless the SPII is essential to the matter at issue. SPII is defined as a document that contains a person's name PLUS one or more of the following. (If your document does not contain any SPII, you may disregard Step 1 and continue to Step 2.) Which, if any, SPII does this document contain?

Person's Name PLUS

☐ Date of Birth

☐ Social Security Number

☐ Driver's License Number

☐ Financial Account Number

☐ Credit or Debit Card Number

Does the document Contain Information Covered by a Protective Order or Placed Under Seal?

E-FILINGS CONTAINING INFORMATION COVERED BY A PROTECTIVE ORDER OR "UNDER SEAL" MUST BE DESIGNATED

The NLRB, Per the E-Filing terms and conditions, if you are uploading an E-Filing that contains information (such as documents, testimony or other information) that may not be released to the public because the information is covered by a protective order, or has been placed "under seal," then you must indicate so now.

☐ Information Covered by a Protective Order or Placed Under Seal

Upload Documents

File Type (Accepted file types for upload - .txt, .doc, .docx, .pdf, .xls, .xlsx, .csv, .wav, .mp3, .mp4, .jpg, .jpeg, .png)

No file chosen

Choose File

Upload

(Max Upload File Size is 100MB)

Add More Documents

Proceed to Review

Contact Information

John Smith,
1001, Chicken Coop, STE 302,
Rockville, VA,
E-mail: rporter@nlrb.gov

Case/Inquiry Information

Case/Inquiry #: 25-CB-009523
Case/Inquiry Name: UNITED AUTO
WORKERS (NAVISTAR, INC.)
Role: Court
Office: Division of Judges

Note: You can also use a mobile device to take a picture and upload directly from your device to E-File. The supported format is PNG, JPG, and JPEG.

- Once uploaded, you will receive a “File Uploaded Successfully” notification.

Welcome to NLRB E-Filing

Need Help ?

Terms & Conditions

Contact Information

Case Information

Choose & Upload Document

Review

Does this document contain SPII ?

The NLRB, per the E-Filing Terms, discourages the uploading of documents that contain Sensitive Personally Identifiable Information (SPII) unless the SPII is essential to the matter at issue. SPII is defined as a document that contains a person's name PLUS one or more of the following. (If your document does not contain any SPII, you may disregard Step 1 and continue to Step 2.) Which, if any, SPII does this document contain?

Person's Name PLUS

☐ Date of Birth

☐ Social Security Number

☐ Driver's License Number

☐ Financial Account Number

☐ Credit or Debit Card Number

Does the document Contain Information Covered by a Protective Order or Placed Under Seal?

E-FILINGS CONTAINING INFORMATION COVERED BY A PROTECTIVE ORDER OR "UNDER SEAL" MUST BE DESIGNATED

The NLRB, Per the E-Filing terms and conditions, if you are uploading an E-Filing that contains information (such as documents, testimony or other information) that may not be released to the public because the information is covered by a protective order, or has been placed "under seal," then you must indicate so now.

☐ Information Covered by a Protective Order or Placed Under Seal

Upload Documents

File Type (Accepted file types for upload - .txt, .doc, .docx, .pdf, .xls, .xlsx, .csv, .wav, .mp3, .mp4)

File uploaded successfully. Click on "Add More Documents" or "Proceed to Review".

No file chosen

Choose File

Upload

(Max Upload File Size is 100MB)

Add More Documents

Proceed to Review

Contact Information

Test NxGen,
123 Test St, Reston, VA 20191
Ph: (703) 111-1111
E-mail: testnxgen@gmail.com
Additional E-mail:
testnxgen@gmail.com

Case/Inquiry Information

Case/Inquiry #: 31-CA-074295
Case/Inquiry Name: The Neiman
Marcus Group, Inc.
Role: Charging Party
Office: Region

Attachment(s) Information

Signed Amended Charge Against
Employer-Test.docx

2.5.1. Extension of Time Request

1. If you would like to request an extension to submit certain types of documents, click on *“Extension of Time Request”* and then *“Proceed”*.

Welcome to NLRB E-Filing

Need Help ?

Terms & Conditions

Contact Information

Case Information

Choose & Upload Document

Review

Select the type of document you are E-Filing or to which you are E-Filing a response.

Amended Charge

Answer to Complaint or Compliance Specification

Briefs

- Deferral Status Check Response
- Disclaimer of Interest
- Extension of Time Request ✓

Motion

- Notice of Appearance

Petition to Revoke a Subpoena

Position Statement

Request to Proceed

Service Documents

Settlement Agreement

Withdrawal Request

- Affidavit
- Evidence
- Letter
- Other
- Questionnaire

Proceed

Contact Information

John Smith,
1001 Main St, Rockville, MD 25123
Ph: (301) 555-1234
E-mail: testnrxgen@gmail.com

Case/Inquiry Information

Case/Inquiry #: 25-CB-009523
Case/Inquiry Name: UNITED AUTO WORKERS (NAVISTAR, INC.)
Role: Charging Party
Office: Region

2. Select the type of document that is due from the drop-down menu.

Extension of Time

What document is due *

Current Due Date * Requested Due Date *

Reason for Extension of Time Request (Limit 1500 characters) *

I certify that, pursuant to the Board's Rules & Regulations [Sec. 102.114](#), I have served the following parties on this case with this request.

Please list the name, address and e-mail address of each party served. (Limit 2000 cha...)

Proceed to Review

3. Select the Current Due Date and Requested Due Date.

Extension of Time

What document is due *

Current Due Date * Requested Due Date *

Reason for Extension of Time Request (Limit 1500 characters) *

I certify that, pursuant to the Board's Rules & Regulations [Sec. 102.114](#), I have served the following parties on this case with this request.

Please list the name, address and e-mail address of each party served. (Limit 2000 cha...)

Proceed to Review

4. Provide a reason for the extension.

Extension of Time

What document is due *

Current Due Date * Requested Due Date *

Reason for Extension of Time Request (Limit 1500 characters) *

I certify that, pursuant to the Board's Rules & Regulations [Sec. 102.114](#), I have served the following parties on this case with this request.

Please list the name, address and e-mail address of each party served. (Limit 2000 cha...

Proceed to Review

6. Provide the party information, as necessary. Once all fields are complete, click on ***“Proceed to Review”***.

Extension of Time

What document is due *

Current Due Date * Requested Due Date *

Reason for Extension of Time Request (Limit 1500 characters) *

I certify that, pursuant to the Board's Rules & Regulations [Sec. 102.114](#), I have served the following parties on this case with this request.

Please list the name, address and e-mail address of each party served. (Limit 2000 cha...

Proceed to Review

2.6. Review

5. Review the information you have provided. If information is complete and ready to be submitted, click ***“Submit”***. If corrections are needed, return to the previous pages and edit the information.



Terms & Conditions



Contact Information



Case Information

Choose & Upload
Document

Review

Review

This is not a receipt. To complete the E-Filing process you must confirm the following information and click "Submit." You will then see a confirmation page and you will receive an acknowledgement by E-Mail.

Be sure to make a note of the Confirmation Number that will appear on the next page.

Please confirm that the following information is accurate

Contact Information

John Smith

1001, Chicken Coop, STE 302, Rockville, VA,
20852
E-mail: rporter@nlrb.gov

Case/Inquiry information

Case/Inquiry #: 25-CB-009523
Case/Inquiry Name: UNITED AUTO WORKERS
(NAVISTAR, INC.)
Filing Party: Court
Submit E-File To: Region

Attachments

Extension of Time Request-Answer to
Compliance Specification--Current due date
Oct 7, 2019--Requested due date Oct 9, 2019


Submit

6. After submitting your E-File, a confirmation page will be displayed. Make a note of the Confirmation Number. Select “Print” to keep a copy for your records.

Welcome to NLRB E-Filing

Need Help ? ▾

Confirmation

 Print

You have E-Filed your document(s) successfully. You will receive an E-Mail acknowledgement noting the official date and time we received your submission. Please save the E-Mail for future reference. You may wish to print this page for your records

Note: This confirms only that the document was filed. It does not constitute acceptance by the NLRB

My Account Portal: Now that you have logged in you may also navigate directly to [My Account Portal](#).

Please be sure to make a note of this confirmation number.

Confirmation Number: 1004480717

Date Submitted: Monday, October 7, 2019 1:26 PM (UTC-05:00) Eastern Time (US & Canada)

Case Number: 25-CB-009523

Case Name: UNITED AUTO WORKERS (NAVISTAR, INC.)

Filing Party: Court

Submitted E-File To Office: Region 25, Indianapolis, Indiana

Contact Information:

John Smith
1001, Chicken Coop, STE 302, Rockville, VA, 20852,
E-mail: rporter@nlr.gov

Attached Documents::

Extension of Time Request

3. Integration with My Account Portal (MAP)

This module explains how the E-Filing process has been integrated with MAP.

1. If you had signed in to submit your E-File, the email notification you receive will include a link to My Account Portal. Select the link to proceed to MAP.

Welcome to NLRB E-Filing Need Help ?

Confirmation Print

You have E-Filed your document(s) successfully. You will receive an E-Mail acknowledgement noting the official date and time we received your submission. Please save the E-Mail for future reference. You may wish to print this page for your records

Note: This confirms only that the document was filed. It does not constitute acceptance by the NLRB

My Account Portal: Now that you have logged in you may also navigate directly to [My Account Portal](#).

Please be sure to make a note of this confirmation number.

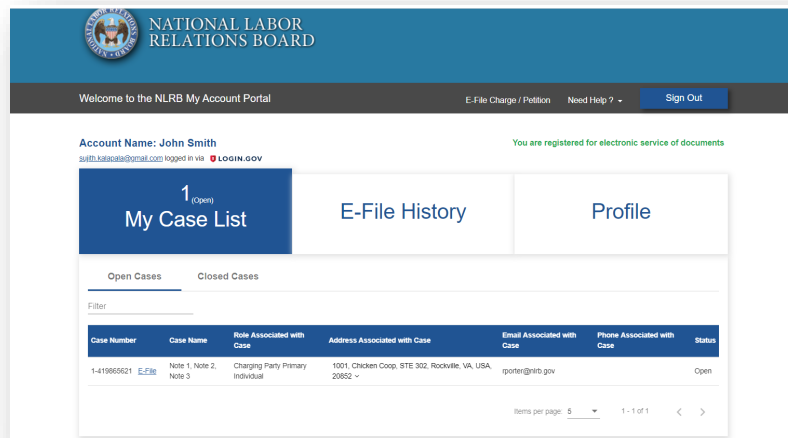
Confirmation Number: 1004480717
Date Submitted: Monday, October 7, 2019 1:26 PM (UTC-05:00) Eastern Time (US & Canada)

Case Number: 25-CB-009523
Case Name: UNITED AUTO WORKERS (NAVISTAR, INC.)
Filing Party: Court
Submitted E-File To Office: Region 25, Indianapolis, Indiana

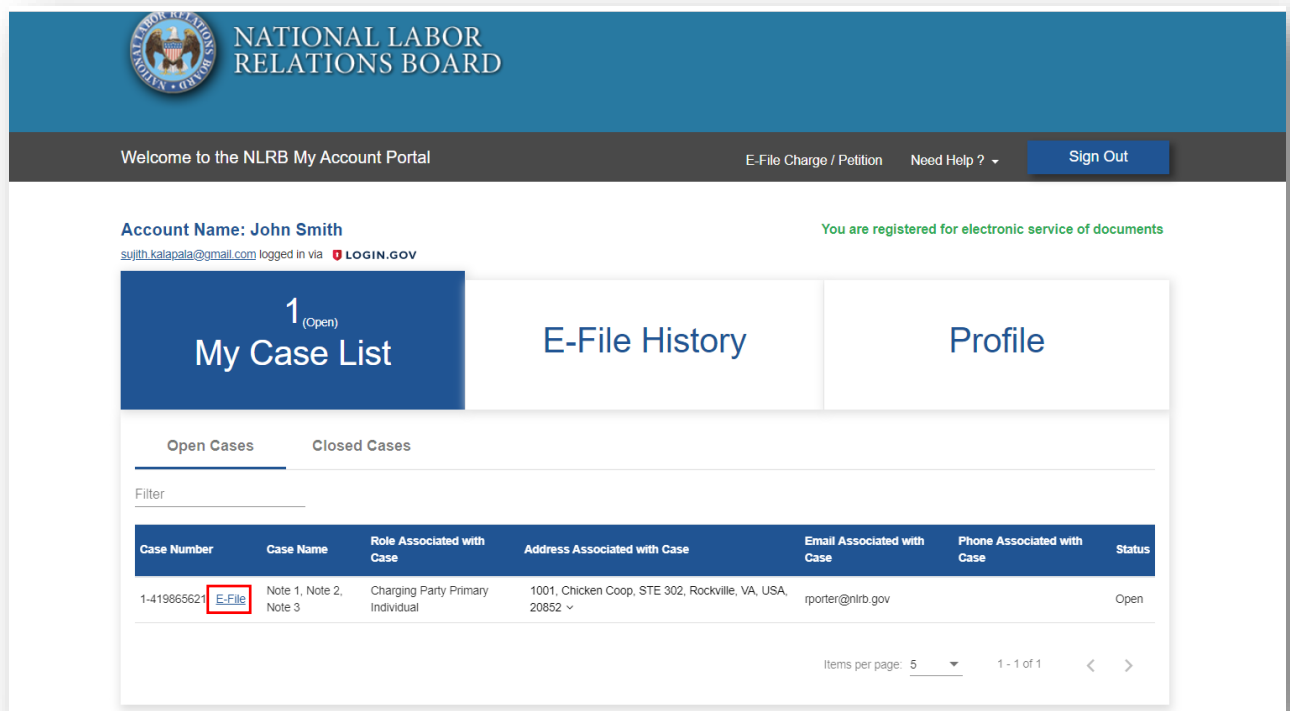
Contact Information:
John Smith
1001, Chicken Coop, STE 302, Rockville, VA, 20852,
E-mail: rporter@nlr.gov

Attached Documents::
Extension of Time Request


2. When MAP opens you will see the cases and inquiries to which you are a party. You can select the E-File History tile to see your previous e-filings. The document you just e-filed will not show up in the E-File History tile until it has processed through NxGen. In addition, you can view your Profile information in the Profile tile.



3. You can also E-File directly from My Account Portal by clicking on the E-File link next to the case/inquiry number to which you would like to E-File.



4. This takes you directly to the E-Filing Case/Inquiry Information page as referenced in Section 2.4, as shown below.



NATIONAL LABOR
RELATIONS BOARD

[Find Your Regional Office](#) | [Directory](#) | 1-844-762-NLRB | [Español](#)

Welcome to NLRB E-Filing

Need Help?

Terms & Conditions

Contact Information

Case Information

Choose & Upload Document

Review

Case/Inquiry Information

A case or inquiry number is required to E-File any document. A Case Number must be in the format of XX-XX-XXXXXXX. An Inquiry Number must be in the format of "I-XXXXXXX" or "I-XXXXXXX". In matters involving multiple cases that have been consolidated, please use the lead (lowest) case number to file your document. This will ensure that your document is filed in all the related cases. If you want to file your document in fewer than all of the related cases, or in multiple cases that are not related, you must file the document separately in each individual case.

E-FILING DOES NOT PROVIDE E-SERVICE

Please note that the NLRB's E-Filing system does not provide service of E-Filed documents on other parties to the case. You are not required to submit multiple copies of the documents you file electronically, but you are responsible for serving the other parties to the case.

BE SURE TO MAKE A NOTE OF THE CONFIRMATION NUMBER AT THE END OF THE E-FILING PROCESS

Case/Inquiry Information

Case / Inquiry Number

25-CB-009523

Sample Case Number: 91-CA-00000; Inquiry Number: 1-026367000

Case Found

Case/Inquiry Number:

25-CB-009523

Case Name:

UNITED AUTO WORKERS (NAWISTAO, INC.)

Related Cases:

25-CB-009408(Closed)

25-CB-009413(Closed)

and 262 more...

Role or the role which you are a representative *

Select Role

Office you want to E-File with *

Select Office

Next

Contact Information

Sujith R Kalapala,

8115 Hammond Avenue, Takoma Park, MD 20912,

Ph: (240) 693-1223

E-mail: sujith.kalapala@gmail.com

Additional E-mail: sujith.kalapala@gmail.com

Note: For more information on MAP, please access MAP help and/or training documents.